

# **BANKRUPTCY BOOT CAMP 2014**

**SEPTEMBER 8, 2014**

**8:30 – 5:00**

**GVSU EBERHARD CENTER**

**A SEMINAR FOR ATTORNEYS WITH LESS THAN 5  
YEARS OF BANKRUPTCY PRACTICE EXPERIENCE**

**COST: \$35 FOR FBA MEMBERS  
\$70 FOR NON-MEMBERS**

**LUNCH INCLUDED**

**REGISTER NOW - SPACE IS LIMITED  
(SEE ATTACHED TO REGISTER)**

**REGISTRATION – BANKRUPTCY BOOT CAMP 2014**  
**REGISTRATION DEADLINE: AUGUST 15, 2014**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL: \_\_\_\_\_ YRS BANKRUPTCY PRACTICE: \_\_\_\_\_

Are you a member of the FBA? \_\_\_\_\_

What percentage of your practice is bankruptcy? \_\_\_\_\_

- Payment:     \$35 (I am a member of the FBA)  
                   \$70 (I am not a member of the FBA)

Note:        You can become a member of the FBA by going to  
[www.westmichiganfederalbar.org/pay/](http://www.westmichiganfederalbar.org/pay/) The membership fee is \$35.

**MAIL THIS FORM AND YOUR PAYMENT IN THE FORM OF A CHECK OR MONEY  
ORDER MADE PAYABLE TO THE “FBA” to:**

Barbara Foley  
425 W. Michigan Ave.  
Kalamazoo, MI 49007

**\*\*\*YOUR CHECK SHOULD BE MADE OUT TO THE “FBA”**

**\*\*\*THE REGISTRATION DEADLINE IS AUGUST 15!**

The Eberhard Center is located on the Robert C. Pew Grand Rapids Campus of Grand Valley State University at 301 W. Fulton St., Grand Rapids, MI 49504. Parking is available on the South side of Fulton St.

Call Michelle Wilson at 616-456-2002, ext. 119 with any questions.

## **BANKRUPTCY BOOT CAMP 2014 AGENDA**

- 8:30 – 8:45 **Welcome and Opening Remarks**  
**Michelle M. Wilson, Office of the United States Trustee**
- 8:45 – 9:45 **Client Intake**  
**Kelly Hagan, Chapter 7 Trustee, Hagan Law Offices, PLC**  
**Steve Rayman, Rayman & Knight**  
**Carol Chase, Chase & Bylenga, PLLC**  
Does this client need to file bankruptcy? What chapter is appropriate? What are best practices for intake interviews and questionnaires? What is appropriate to delegate to paralegals? What documents do you need from your client? How do you managing client expectations and employ self-protecting strategies? Your time is worth something, so what should you charge?
- 9:45 – 11:00 **Preparation of Schedules**  
**Steve Bylenga, Chase & Bylenga, PLLC**  
**Marty Rogalski, Martin L. Rogalski, P.C.**  
**Rebecca Johnson-Ellis, David C. Andersen & Associates, P.C.**  
Preparation of Schedules A-J and the Statement of Financial Affairs; Appropriate exemption planning; Determining what constitutes property of the estate; Identifying potential Chapter 5 recoveries; Avoiding client surprise; Valuation of real and personal property; Disclosure of non-tangible assets such as a judgment or cause of action; attorney obligations under Section 707(b)(4) and Rule 9011.
- 11:00 – 12:00 **Responding to the U.S. Trustee**  
**Michelle Wilson, Office of the U.S. Trustee**  
**Jim Oppenhuizen, Keller & Almassian, PLC**  
Who is the U.S. Trustee and why are they contacting me? How do I avoid a motion to dismiss under Section 707(b)? How do I respond to a motion to dismiss under Section 707(b)? How do I defend a Section 727 action? How do I respond to a motion to disgorge fees under Section 329? How do I respond to a debtor audit?
- 12:00 – 12:45 **Lunch (provided)**
- 12:45 – 1:45 **Judges Panel**  
**Hon. James W. Boyd**  
**Hon. Scott W. Dales**  
**Hon. John T. Gregg**

- 1:45 – 2:45    **Chapter 13 Plans**  
**Barbara Foley, Chapter 13 Trustee**  
**Elizabeth Clark, Office of Brett Rodgers, Chapter 13 Trustee**  
**Greg Ekdahl, Keller & Almassian, PLC**  
Where do I begin? Can my clients formulate a feasible, confirmable plan? What is the applicable commitment period? How do I calculate plan payments? How do I strip a lien? Will my client need to devote their tax refunds to the plan? What are the standards for confirmation? How do I amend a plan? What is a step plan? What is a hardship discharge?
- 2:45 – 3:00    **Break**
- 3:00 – 3:30    **Chapter 13 Plans continued**
- 3:30 – 4:00    **Mock 341 Meeting**  
**Laura Genovich, Foster Swift Collins & Smith PC**  
**David Andersen, David C. Andersen & Associates, P.C.**
- 4:00 – 5:00    **Managing Client Expectations**  
**Eric Baumstark, Baumstark & Vincent, PLLC**  
**David Andersen, David C. Andersen & Associates, P.C.**  
**April Hulst, Chase & Bylenga, PLLC**  
What will a Chapter 7 do for me? What about my student loans? What about my IRS debt? What about the loan from my Grandma that I paid back before I filed? What do you mean I have to be in Chapter 13 for 5 years? What do you mean the Chapter 13 trustee gets my tax refunds? Why does the Chapter 7 trustee want to know when my mother died and want the trust documents? What questions will the trustee ask at my meeting of creditors? Documentation of advice to the client; duty to disclose; penalty for nondisclosure.